**Governance Board Meeting Minutes**

March 12, 2013

Location: Ripon Middle School

Principal’s Office

Attendees: Sandy Wisneski

Tom Hoh

Candie Baker

Jean Rigden

Jack Christ

Amy Pollesch

Absent: Tim Scottberg

Adam Mielke

1. Call to order

Jack called the meeting to order at 4:32 pm

* 1. Affirmation of open session

1. Review and approval of minutes of February 12, 2013 (submitting in advance)

Minutes were approved as submitted.

1. Community Input

None to report.

1. Administrator’s report

Tom handed out a proposed budget for next year. The board discussed the budget document. Tom has been doing some consulting on the side for other charter schools and those funds will be used to take the students of Catalyst to Discovery World.

1. Committee reports

Policy and Planning – waiting for RASD to adopt the summer school policy and the teachers have been rotating some for teaching specific topics

Community Relations – none to report, they will work on meeting before the final show case night

Sustainability- none to report

1. Old Business and Discussion Items
   * + 1. Staffing, hiring process, interview

Tom would like to post the open positions at Catalyst Charter Middle School. Jean made a motion to allow Tom to post the staff positions. Amy seconded the motion. The motion passed.

* + - 1. Enrollments and section sizes

69 fifth grade students requested Catalyst, 52 requested RMS and 10 did not reply. Tom recommends that we have 2 sections of sixth grade. Jean made a motion that the board cap student sections to 28 in Catalyst Charter Middle School. Jack seconded the motion. The motion passed unanimously.

* + - 1. Lottery Processes and procedure

There will be a lottery for the sixth grade class. 69 students applied for Catalyst and 6th grade has room for two sections of 28 or a total of 56 6th grade students. The board decided to hold the lottery for sixth grade students at 5 pm on Wednesday, March 20th in the RMS media center.

* + - 1. Summer School

Sandy told of a summer school course that blended reading and math to hopefully allow Catalyst students to continue using programs and learning styles that they are used to during the regular school year. The summer school class will be a two block session.

* + - 1. Special Classes

PE, Tech ED, Music, Band and Art – called “Specials”

Currently Catalyst students are allowed to leave Catalyst and take music and/or band at RMS. Students are given a choice about what specials they take. Tom would like the board to consider limiting students to 4 specials at one time. Otherwise if a student has 5 specials at once they would be in those classes more than they would be in core classes. The board will consider and vote on limiting the number of special classes a student can take at one time during our next board meeting.

* + - 1. Rosetta Stone/ World Language

The board discussed the possibility of having World Language be a class in the specials rotation. Most of the feed back on Rosetta Stone is not positive and the program is expensive.

* + - 1. Blended reading and math course

See letter d above “Summer School”

* + - 1. New Student Orientation

How should the board welcome new students? The board discussed keeping an open house format like last year.

1. New Business
2. Evaluation of Meeting

The meeting was really good.

1. Adjourn

The meeting was adjourned at 5:59 pm.

Our next meeting is Tuesday, April 9, 2013 at 4:30 pm.